



COST

Agenda Management Committee Meeting

COST Action no. TN1302

Action Title: The voice of research administrators - building a network of administrative excellence (BESTPRAC)

Zagreb, Croatia, March 18, 2014, 09:00 – 10:30

1. Welcome to participants
2. Adoption of agenda
3. Approval of minutes and matters arising of last meeting
4. Update from TN Chair
 - a. Status of TN, including participating countries
 - b. Action budget status
 - c. STSM status and new applications
5. Election of Leader of WG1 (Admin)
6. Promotion of gender balance and of Early Stage Researchers (ESR)
7. Update from the Grant Holder
8. Update from the COST Office
9. Follow-up of MoU objectives
 - a. Progress report of working groups
10. Scientific planning
 - a. Scientific strategy
 - b. TN Budget Planning
 - c. Long-term planning (including anticipated locations and dates of future activities)
 - d. Dissemination planning (Publications and outreach activities)
11. Requests for new members
12. Near Neighbour Country Applications and Non-COST applications to the TN
13. AOB
14. Location and date of next meeting
15. Summary of MC decisions
16. Closing



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