

BESTPRAC Training School

“Leaders for the future: knowledgeable and successful leaders in Research Administration”

18 – 20 February 2019, Ljubljana - Slovenia

Practical information: venue, travel and accommodation

VENUE OF THE MEETING

ZRC SAZU, Novi trg 2, 1000 Ljubljana
<https://www.zrc-sazu.si/>

TRAVEL INFORMATION

Ljubljana is a small city and the public transport is not always the best option. From the airport to the center there are 2 best transport possibilities:

1. SHUTTLE DOOR TO DOOR (9 €)
 - <https://www.markun-shuttle.com/si/>
 - http://www.shuttleljubljana.com/SHUTTLE_BRNIK.php
 - <http://www.mnj.si/>
2. TAXI (airport transfer - the cheapest 25 €)
Almost all the taxis in Ljubljana are registered and safe to use, but we recommend the following (around 1€ per km):
 - Taxi LAGUNA: <http://www.taxi-laguna.com/>
+386 31 492 299 or +386 1 511 23 14
 - INTERTOURS taxi: <http://www.taxi-intertours.si/>
+386 31 311 311

This is the official website about the airport connections of the airport:
<http://www.lju-airport.si/en/passengers-and-visitors/getting-here/>

PUBLIC TRANSPORT

CITY BUS

Beside the taxi, the most effective mean of public transport in Ljubljana is the city bus, which runs every 5-10 minutes. For rides on Ljubljana city buses use the URBANA card.

URBANA CARD

The Urbana single city card is a no-contact smart card, allowing quick and convenient cash-free payment for rides on Ljubljana city buses. The Urbana card can also be used to pay for cable-car rides to the Ljubljana Castle, parking fees for white zones and parking lots. Urbana

enables you to travel and change buses within 90 minutes from the moment you have paid for your drive, i.e. validated Urbana at the bus. The fare, which is uniform irrespective of the distance travelled, costs 1,20 EUR and is paid by URBANA card (price of URBANA card is 2 EUR). <https://urbana.jhl.si/en>

Where to buy URBANA card?

You can buy Urbana value cards at: <http://www.jhl.si/en/single-city-card-urbana/working-times-points-sale>. You can buy Urbana card also in the nearby news-stand (kiosk).

Instead of buying the card you can install Urbana Mobile Application on your Android smartphones, which serves as a virtual value card.

City public transport map

<http://www.lpp.si/en/public-transport/map-bus-routes-and-p-r>

ACCOMMODATION

Please note that Ljubljana is very busy all year long so early reservations are recommended. We have pre-booked three hotels for you in the center for a **special price** but only for a limited number of rooms (first come, first served). If you decide to book one of the three hotels, please make your booking using the code: **"BESTPRAC LJUBLJANA"**.

HOTEL SLON

<http://www.hotelslon.com/>

The Best Western Premier Hotel Slon - Elephant is situated in the very heart of Ljubljana city centre. It is only a few steps away from the old city core, Ljubljana castle and all the main city sights. The venue of the meeting is only [8 minutes walking distance](#).

- Comfort rooms, 90 € per night, breakfast included. BOOK: Sales@hotelslon.com

B&B HOTEL LJUBLJANA PARK

<https://www.hotelpark.si/en/>

It is an eco-friendly and the only green hotel in the city, with a great restaurant and very affordable prices. The venue of the meeting is only [15 minutes walking distance](#).

- Comfort rooms, 75 € per night, breakfast included. BOOK: sales-ljubljana@hotelbb.com

HOTEL MRAK

<https://hotelmrak.si/>

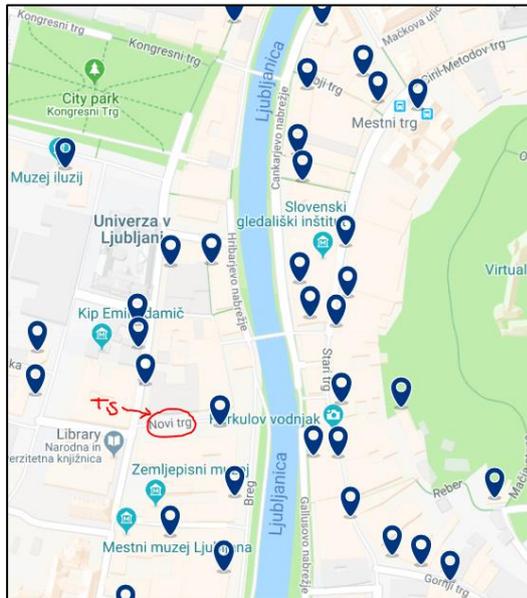
The Hotel Mark is situated in the city center, on peaceful spot, close to all popular sights. The venue of the meeting is only [3 minutes walking distance](#).

- Comfort rooms, 68 € per night, breakfast included. For booking use **enclosed registration form**.

Other accommodation options

BOOKING

There are lots of options for accommodation in Ljubljana. Any accommodation in the central district, within 10 minutes walking distance is perfect. Some of them are illustrated bellow. For detailed information please check the booking portal.



TS – training school

AIRBNB

There are many private apartments and rooms in Ljubljana available via AIRBNB. For detailed information please check the AIRBNB portal.

