The voice of research administrators
building a network of administrative excellence

BESTPRAC WG1/WG2/WG3 Meeting

Programme

February 8-9, 2018
University Politehnica of Bucharest, Romania

Central Library Building, 2nd floor
https://goo.gl/maps/PPF9Q8n4g1B2

Thursday, February 8, 2018

09:00 **Management Committee Members**
Room 2.1 participation is restricted to MC members

12:00   Lunch

13:00 **Welcome address**
Room 2.1 Prof. Tudor Prisecaru (Vice-rector with Research, Innovation and Funding)

Presentation of new Core Group Members
(Chair, Vice-Chair, Grant Holder, WG1-Leader & Vice-Leader, WG2-Leader, WG3-Leaders & Vice-Leader, STSM Manager, Communication Manager, Training School Manager)

13:30 **Impact in RIA and CSA proposals - how to address the impact in proposals**
Klaus Schuch, COST Scientific Committee Member and a director of the Centre for Social Innovation, Vienna

15:30   Coffee break

16:00   **WG2: Recommendations for financial rules in FP9 and BESTPRAC contribution to the "Public consultation on next EU Research & Innovation programme"**

Presentation, discussion and approval of WG2 FP9 Recommendations in order to contribute to the public consultation launched on 10 January 2018 by the EC. Participants are requested to be prepared with reading the EC Questionnarie published on https://ec.europa.eu/eusurvey/runner/MFFpost2020investment and the WG2 " Reccomandation for Financial Rules in FP9" published on http://www.bestprac.eu/fileadmin/mediapool-bestprac/documents/WS-Brussels/FP9_Financial_Recommendation_10_2017_WG2.pdf

Vanessa Ravagni (University of Trento) and Staska Mrak Jamnik (University of Ljubljana)

17:00   **ISEG committee/ SG committee / Communication group**

Presentation, discussion and set-up of the groups (*ISEG – impact and stakeholder engagement group; SG – sustainability group*)

19:00   Dinner at Restaurant of Hotel Yesterday

Friday, February 9, 2018

09:00 **WG1** (Room 2.1) **/ WG2** (Room 2.2) **/ WG3** (Room 2.3) **-meeting**
(in parallel)

WG1.1: Perspectives for the next two years: vision, strategic plan, practical steps, team-building

Interactive session to build the foundation for the coming two years in WG1. What will change compared to the previous 4 years.

9:00	The Bestprac WG1 the legacy (Ellen Schenk)
9:20	Vision of the future, goals and objectives. (Virag Zsár, Edwin Kanters)
9:40	group session
10:00	explanation of breakout session (Virag Zsár, Edwin Kanters)
10:05	breakout session (All in 5-6 groups)

World café method (for the first time each group has 10 minutes then they rotate around the topics and have 5-8 min for each topic to add any further points)

topics:
1) FP9 pre and post award (Caroline Strickson)
2) Collaborating with the EC (Grujica Vico)
3) EU funding opportunities (funding sources and financial instruments other than H2020) (Virag Zsar)
4) Impact (Borbála Schenk)
5) The difference between information sharing and learning (Christina Oliviera)

10:45   plenary session presenting the findings of the groups (1 member of the group)

WG2.1: Financial Management of EU Projects
- **Needs of those that practice financial management of cross-border, European research projects** - Per Inge Andresen (Norwegian University of Science and Technology)
- **What does it mean to be a H2020 coordinator?** - Wolfram Rieneck (Medical University Innsbruck)
- **How to deal with euro-fluctuations in European projects when a country you work in doesn't use euro** - Zhanna Saidenova (University of Oslo)
- **Future Development: FP9** - Meike Dlaboha (Weihenstephan-Triesdorf)

WG2.2.1: Managing H2020 Projects: Guide to Best Practice - Financial Issues, I PART

Vanessa Ravagni (University of Trento), Vera Shiko (Institute of Transport), Géraldine Leonard (Université d'Orléans), Wolfram Rieneck, (Medical University Innsbruck), Per Inge Andresen (Norwegian University of Science and Technology), Maria Saalpo (University of Turku), Dace Kärkle (Latvian Institute of Organic Synthesis)

WG2 Members, divided in subgroups, are going to discuss the updating of the WG2 document "Managing FP7 and H2020 Projects - Guide to Best Practice - Financial Issues" taking into account amendments on H2020 Grant Agreement and the "Recommendations for financial regulations in FP9"

WG3.1: The new GDPR (General Data Protection Regulation) coming into force in May 2018: relevance and points of attention for universities

The new General Data Protection Regulation will become enforceable as of May 25, 2018. As the GDPR takes the form of a Regulation, it will be directly applicable in all EU member states, without being implemented in national legislation. The new GDPR introduces stricter rules regarding data protection applying to all data controllers and processors across Europe. This sessions aims at giving practical guidance to the WG participants for ensuring GDPR compliance in their respective institutions.

- **General introduction on GDPR, impact on universities and actions at Aalto University** – Niina Mikkonen (Aalto University, Finland)
- **Experiences of GDPR at TU Wien** – Sabine Reinalter (Technische Universitaet Wien, Austria)
- **Actions that other universities are taking or planning to have related to GDPR** – discussion within WG3

11:00   Coffee break

11:30 WG1 (Room 2.1) **/ WG2** (Room 2.2) **/ WG3** (Room 2.3) **-meeting**
(in parallel)

WG1.2: Current status and next steps requested by RSS

How can the current research support staff framework be put into practice, promoted and made sustainable? Tasks for the coming period to make the research support staff framework a success.

11:30	Explaining the RSS framework (Nik Claesen)
12:00	Presenting our roadmap: How to proceed some initial milestones and deliverables (Virag Zsár, Edwin Kanters)
12:15	several groups discussing on several topics

plenary meeting presenting progress

Workgroup chair		
	Wannes Ribbens	(dissemination)
	Nik Claesen	(WiKi)
	Veronika Csapo	(development)
	Delphine Nicolas	(impact)

WG2.2.2: Managing H2020 Projects: Guide to Best Practice - Financial Issues, II PART,

Vanessa Ravagni (University of Trento), Vera Shiko (Institute of Transport), Géraldine Leonard (Université d'Orléans), Wolfram Rieneck, (Medical University Innsbruck), Per Inge Andresen (Norwegian University of Science and Technology), Maria Saalpo (University of Turku), Dace Kärkle (Latvian Institute of Organic Synthesis)

Plenary discussion and conclusions

WG3.2: Misconduct and bankruptcy: how is it dealt with under H2020, practical consequences for the project

Research misconduct, research integrity, bankruptcy, are terms addressed in consortium agreements but often these clauses are not negotiated because one assumes that the likelihood of these clauses applying is rather small. Nevertheless, it is important to point researchers on the practical consequences of these concepts to the implementation of the project. This session aims at creating awareness of these issues amongst the WG3 participants and to have a discussion aiming at sharing experiences.

- **Principles under H2020 and practical consequences** – Kristín E. Harðardóttir (University of Iceland, Iceland)
- **Issues and difficulties that universities are facing (based on the survey within WG3)** – Nataša Jakominić Marot (University of Rijeka, Croatia)
- **Issues & difficulties that universities are facing –** Discussion within WG3

13:30   Lunch

14:30   **WG1** (Room 2.1) **/ WG2** (Room 2.2) **/ WG3** (Room 2.3) **-meeting**
(in parallel)

WG1.3: Open data, open science vs. privacy, ethics and data management (GDPR)

14:30   Ethics in research (Anna Kivlehto)
14:55   Data management (Geraldine Canny)
15:20   ERC ethics issues (Edwin Kanters)
15:45   Open data GDPR (Oonagh Kinsman)
16:00   summing up the workgroup thoughts and questions at the end of the meeting

WG2.3.1: Implementation of synergies between H2020 and ESIF-
Dace Kärkle (Latvian Institute of Organic Synthesis)

WG2.3.2: Topics for the next WG2 meeting
Marija Sola Spasic, (University of Belgrade)

WG3.3: Conducting smooth consortium agreement negotiations as a coordinator of a H2020 proposal

Throughout the Bestprac1 WG3 meetings, the DESCA template consortium agreement has been examined in detail. These sessions focussed on the theoretical concepts behind the legal provisions. This session aims at being practical and will focus on the clauses and topics within the consortium agreement that cause negotiations to be impacted and to provide fall-back clauses and creative solutions to overcome hurdles during negotiations.

- **Introduction: context of a consortium agreement, focus on legal issues impacting CA negotiations**– Sarah Dello (Ghent University, Belgium)
- **Tips & Tricks** – Miriam Ryan (Maynooth University, Ireland)
- **Experiences as coordinator and issues with which coordinator struggles –** Discussion within WG3

16:30   **Summing-up session of all working groups & Closing of**
Room 2.1   **meeting**