

BESTPRAC WG1/WG2/WG3 Meeting

Final Programme

March 11-12, 2019

Tallinn University of Technology, Tallinn, Estonia

Monday, March 11, 2019

- 09:00 **ISEG/SG/COMG joint meeting**
Participation is restricted to members of Core Group and ISEG/SG/COMG
- 10:00 **Welcome speech from host institution**
- 10:15 **Welcome address & brief overview of what has been done so far in BESTPRAC** (BESTPRAC Chair, Vice-Chair, WG1, WG2 and WG3 leaders, TS and STSM managers)
- 10:30 **Beyond BESTPRAC 2.0 - summary from SG/ ISEG/COMG**
Presentation and discussion (Chair of ISEG, SG, COMG)
- 11:00 Coffee break
- 11:30 **WG1/WG2/WG3 parallel sessions**
- WG1.1 Reinforcing cooperation in R&I along the Quadruple Helix**
World café discussion on better engagement with government, business & civil sectors – discussion current challenges, experiences and good practices
- WG2.1. Updating the Financial Guide**
Discussion about content and structure of the Guide:
- Interdiction of Jagdees Pabla (10 minutes)
 - Subgroup 1 - Legal Framework, Financial Audit in H2020 - Marija Sola Spasic (University of Belgrade, School for electrical engineering, Serbia) – 5 minutes and Riccarda Moser (Fondazione Edmund Mach Innovation and Research Centre, Italy) – 10 minutes
 - Subgroup 2 - Direct /Indirect costs - Géraldine Leonard (Université d'Orléans - France) - 10 minutes
 - Subgroup 3 - Other direct costs - Wolfram Rieneck (Medical University Innsbruck - Austria) - 10 minutes

WG3.1 Technology transfer: focus on spin-off

Presented by Albena Vutsova

12:30 Lunch

13:30 Plenary session: The new Participant Portal (Funding&Tenders) - what's new for research administrators

Peter HÄRTWICH, Head of Unit J3, DG Research & Innovation, European Commission

14:45 WG1/WG2/WG3 parallel sessions

WG1.2 Preparing for 2021-2027 in R&I

Updates of Horizon Europe: missions, requirements, etc.

Widening: new approach, new requirements, new challenges ahead

In-depth presentation on Erasmus + from 2021

WG2.1 Updating the Financial Guide

Continuing the discussion about content and structure of the Guide:

- Subgroup 4 - Budgeting - Per Inge Andresen (Norwegian University of Science and Technology) - 10 minutes
- Subgroup 5 - Financial monitoring & reporting - Marija Gacic (Research and development center for bioengineering BIOIRC doo Kragujevac, Serbia) - 10 minutes
- Subgroup 6 - Synergies between H2020 and European and Structural and Investments Funds Dace Kärkle (Latvian Institute of Organic Synthesis) - 10 minutes

Text editing - Presented by Martin Grančay (Faculty of Chemical and Food Technology Slovak University of Technology in Bratislava)

WG3.2: GDPR: Experiences of universities since the entering into effect of the Regulation; how are universities tackling the practical issues

(continuation to Belgrade meeting) + preparing FAQ document on GDPR

Presented by Niina Mikkonen, Martina Jug, Kristin Harðardóttir, Andreas Schmalz and Ana Jakovljevic

15:45 Coffee break

16:15 WG1/WG2/WG3 parallel sessions (continuation)

WG1.2 Preparing for 2021-2027 in R&I

Updates of Horizon Europe: missions, requirements, etc.

Widening: new approach, new requirements, new challenges ahead

In-depth presentation on Erasmus + from 2021

WG2.2 Updating the Financial Guide

Open issues – if any

Adoption of the Financial Guide - Conclusion

Discussion about new version of AGA (Version 5.1 from 6 December 2018)
History of changes presented by Marija Sola Spasic (University of Belgrade,
School for electrical engineering)

WG3.2: GDPR: Experiences of universities since the entering into effect of the Regulation; how are universities tackling the practical issues (continuation to Belgrade meeting) + preparing FAQ document on GDPR

Presented by Niina Mikkonen, Martina Jug, Kristin Harðardóttir, Andreas Schmalz and Ana Jakovljevic

17:30 End of programme

19:00 Dinner at the Seaplane Harbour

Tuesday, March 12, 2019

09:00 **WG1/WG2/WG3 parallel sessions**

WG1.3: [insert your job here] as a centre of the universe: soft skill development

Interactive reflection and self-development how to alter your behaviour to get your job done. Focusing on tasks to complete in a better way and share best practices within the groups.

WG2.3: Cross WGs topics

Coordinator`s Survival Kit – subgroups will discuss about the form, content and main goal and objectives of the entire document. The leader of each subgroup will present conclusion of the subgroup. WG2 will summarize the opinions and agree upon position and task distribution within the group. The main goal will be to take the position of the WG2 with respect to others WGs in the BESTPRAC.

Presented by Per Inge Andresen (Norwegian University of Science and Technology)

WG3.3: Impact in H2020 and proposal from: how can a research administrator with legal background provide help? Practical guidance, tips & tricks

Presented by Sarah Dello

10:30 Coffee break

11:00 Plenary session: The Art of Writing

Ellen Schenk, Coordinator Funding EU, Erasmus University Medical Center Rotterdam

12:00 Lunch

13:00 WG1/WG2/WG3 parallel sessions

WG1.4 PM Methodology Guide of the European Commission and BESTPRAC Research Support Staff Framework

Roles, skills, methods, tools, techniques to better manage our projects

Presentation on the RSS

Workshop to ease its integration into everyday work

WG2.4.1. Cross WGs topics

Crosschecking of financial FAQs on BESTPRAC website

WG2 suggestions about additional cross WGs topics/deliverables

WG2.4.2. Topics for the next WG2 meeting

Presented by Marija Sola Spasic (University of Belgrade, School for electrical engineering)

WG3.4 Synergies between H2020 and other European funded projects

Presented by Natasa Jakominic Marot and Cătălin Marius Radu

14:30 Coffee break

15:00 Pick and choose parallel sessions:

WG1: Your superhero advising skills

WG2: Coordinator`s Survival Kit as one of the cross WGs deliverables

WG2 will propose the form, content and main goal and objectives of this document. Each WG should delegate at least one representative for a discussion about writing the Survival Kit as one of the deliverables.

WG3: GDPR FAQ (practical point of view)

WG3 will propose the draft of FAQ list on GDPR to be discussed and collect answers not only from a legal point of view but also from admin, finance and more generic angle.

16:30 **Summing-up session of all working groups & Closing of meeting**

17:00 End of programme